



YLEN
YOUNG LIVESTOCK EXPORTERS NETWORK

Young Livestock Exporters Network
2021 Annual General Meeting

To: All Full Members

Subject: **Call for Nominations**

Position of Chairperson – approx. 5 - 10hrs/wk – 2 year term

This position becomes vacant at the 2021 Annual General Meeting. Nominations are called for to fill the vacated Position of Chairman.

- Presides at all committee meetings
- Serves as the primary contact for YLEN, including media & public speaking opportunities.
- Oversees the strategic direction, goals and programs of YLEN.

Position of Vice Chairperson approx. 3-6hrs/wk – 2 year term

This position becomes vacant at the 2021 Annual General Meeting. Nominations are called for to fill the vacated Position of Vice Chairman.

- Prepare to assume the role of chair and fills chair role when chair is absent.
- Fulfills chair roles when chair is absent
- Manages compliance with governance reporting requirements.
- Assists to implement the programs of YLEN.

Position of Treasurer approx. 3-6hrs/wk – 2 year term

This position becomes vacant at the 2021 Annual General Meeting. Nominations are called for to fill the vacated Position of Treasurer.

- Reconciles bank accounts, accounting systems and produces financial statements.
- Oversees annual financial audits, reports and budgets.
- Assists to implement the programs of YLEN.

Position of Secretary approx. 3-6hrs/wk – 2 year term

This position becomes vacant at the 2021 Annual General Meeting. Nominations are called for to fill the vacated Position of Secretary.

- Generates an agenda and minutes for all meetings
- Schedules committee meetings
- Assists to implement the programs of YLEN.

Nominations are open and must be received by **5.00pm, Thursday 4th November 2021**.

Please forward nominations addressed to the YLEN Secretary –c/- email to admin@ylen.org.au. See next page for Nomination forms.

**YLEN Nomination Form
Election of Association Chairman/Vice Chairman
/ Treasurer / Secretary - 2021**

Nominee

[Insert name].....

Is nominated for the position of;

Eligibility requirements for the Nominee:

- *Nominees must be a Full Member of YLEN.*

Nominated By:

Name of Nominator:

Signature:

Eligibility requirements for the Nominator:

- *Nominations must be made by a Full Member of YLEN.*

Seconded by:

Name of Seconder:

Signature:

Eligibility requirements for the Seconder:

- *A seconder to a nomination must be made by a Full Member of YLEN*

Nominee Acceptance

I accept the nomination.

Name:

Signed:

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admin@ylen.org.au